

Minutes of Pre-Bid meeting on 05.02.2020 of Tender Id: 2020 IDFCL 268925 1
Dated: 28.01.2020 for Providing Housekeeping Services at Administrative & Registered Offices of WBIDFC

Present in the meeting for Interested Bidder:

1. Tanmoy Ghosh, Facility Manager, EGC Group
2. Bikash Sarkar, Facility Manager, EGC Group
3. Amlan Ghosh, Supervisor, Selwel
4. Tarafder, Supervisor, Selwel
5. Samiran Bera, Executive, Cleansafe Division
6. Samar Mondal, Proprietor, Pradip Security Service

Present in the meeting on behalf of WBIDFC:

1. Rajdeep Ghosh, Sr. Manager (Estate), WBIDFC
2. Debashree Das, Officer on Special Duty, WBIDFC
3. Sarasi Singha Roy, Project Assistant, WBIDFC
4. Habibul Islam, SAE(C), WBIDFC

Sl. No.	Queries by Interested Bidder	Answers by WBIDFC
1	Cleaning materials	All materials of good quality are to be supplied by the service provider. The ultimate goal of the contract is flawless up-keeping of the premises should be maintained by the service provider. Compromise on quality and quantity may lead to termination of the contract.
2	Exemption of the EMD	As per our policy there is no exemption of EMD. Corrigendum for the same has been already uploaded in the portal.
3	Workable area for cleaning of outside facades, glass window etc. every three months (Registered Office)	Total workable area for cleaning of outside facades, glass window etc. in every three months for Registered Office having 2173 square meter. <i>(Approx) RS</i>
4	Mismatch between BOQ and Tender Document regarding Workable area of the building	Corrigendum for the same to be uploaded in the portal shortly.

Rajdeep Ghosh
SR. MANAGER (ESTATE)
05/02/2020

