

WEST BENGAL INFRASTRUCTURE DEVELOPMENT FINANCE CORPORATION LTD
(Wholly owned by Govt of West Bengal)

Date : 24.05.2014

QUOTATION CALL NOTICE

Sealed Quotations are hereby invited from Registered Firms / Suppliers / Dealers /Contractors/S.S.I. Units having up to date Income Tax and Sale Tax clearance and interested in fixing of the **synthetic coating over hard concrete surface for play area** at the premises of Sankalpa Housing Projects **(Site II&III)** , New Town, Kolkata as per the terms and conditions mentioned below. The sealed quotation shall reach the office of the Registered Office of West Bengal Infrastructure Development Finance Corporation Ltd. on or before 09.06.2014 till 4:00 p.m.

Terms and Conditions:

Sealed quotations are invited by the undersigned in two bid system i.e. Technical Bid and Financial Bid on the following terms & conditions from the manufacturer, authorized distributor/dealer or firms/ Suppliers / Dealers /Contractors/S.S.I. Units dealing in the trade for fixing of the **synthetic coating over hard concrete surface for play area** for the use in Sankalpa Project.

Quotationer is advised to quote their rate after careful study of technical specifications and the following terms and conditions:-

1. Separate envelope should be used (one) for TECHNICAL BID and another for FINANCIAL BID. The word "TECHNICAL BID or FINANCIAL BID for the fixing of the **synthetic coating over hard concrete surface for play area** "shall be prominently marked on the top of envelopes respectively and both these sealed envelopes (Technical Bid and Financial Bid) should further be put in a bigger envelope duly sealed and super scribed properly as "Quotation for fixing of the **synthetic coating over hard concrete surface for play area at Sankalpa Housing Project (Site II & III) Newtown, Kolkata** " before putting in the designated tender Box.
2. The Quotation should reach this office by **4:00 p.m. on 09.06.2014** as per quotation notice.
3. The Technical Bids will be opened first on **09.06.2014 at 5.00 p.m.** at the Administrative Office of WBIDFC, 'Mangalam' Building, 1st Floor, 24 Hemanta Basu Sarani, Kolkata-700001 and the Financial Bids will be opened only after scrutiny of Technical Bid.
4. Only authorized representatives will be allowed to attend the quotation opening ceremony. They should also bring Letter-Head of the firm/company with an undertaking that any decision/negotiation taken by them would be accepted by firm/company.
5. Application for quotation must be made in the format prescribed by the company, which should be downloaded from the website of WBIDFC Ltd i.e <http://www.wbidfc.co.in> > **Tenders & News > Tenders**. This should be printed in Company letter head. Applications in any other format are liable for rejection. Any additional information you wish to provide, may be attached.
6. Quotation received after the due date & time is liable to be rejected. Quotation by FAX/ e-mail will not be entertained.
7. **E.M.D.:** An A/C payee D/D of **Rs 20000/- (Rupees –Twenty thousand only)** in favor of "West Bengal Infrastructure Development Finance Corporation Limited (WBIDFC LTD)", payable at Kolkata, should be attached with the quotation, failing of which the quotation is liable for rejection.
8. **Refund of E.M.D:** The earnest money deposited against the quotation is refundable to the unsuccessful quotationer on finalization of the tender. In case of successful quotationer, the EMD shall be released after successful execution of the work order.
9. **Payment terms:** Thirty percent (30%) of the value of work order will be paid after satisfactory mobilization of all the materials at site of works and on certification of Engineer – in-charge of

WBIDFC about the starting of work. Sixty percent (60%) of the value of the work order will be paid within 30 days on getting satisfactory report from the Engineer –in-charge of the W.B.I.D.F.C about successful completion of fixing of **synthetic coating over hard concrete surface for play area including other sports peripherals** . Balance 10% will be kept as a security deposit which will be deducted from bill and would be refunded (**interest not applicable**) on the successful and satisfactory completion of defect liability period of one year. All payments will be released based on separate invoices submitted to the W.B.I.D.F.C by the supplier and after making statutory deductions.

10. All quoted rate shall include the cost of material, transportations , labour charges ,all taxes such as Sales tax, Excise Duty, labour cess and work contract tax etc and other duties as leviable. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.

11. Before quoting the rates the Quotationer must visit the site and access the condition of work including risk factor etc.

12. The Firm/ Dealer/Supplier/Contractor will have to handover the premises to WBIDFC in neat and clean condition and remove all debris and all other material and rubbish from site at his own cost.

13. The fixing of the **synthetic coating over hard concrete surface for play area** including sports peripherals should be of ISI marked as specified in tender/quotation or as approved by Engineer in charge.

14. SPECIAL CLAUSES: NO ESCALATION FOR LABOUR & MATERIAL will be accepted. During the entire course of **constructions** i.e from the commencement of the work to handing over the complete job to the Engineer in charge, no escalation will be paid to the contractor for increase in the cost of material and labour.

15. The defect liability period for the work is one year. During this period if any defect occurs it will be rectified by the contractor at free of cost. The successful bidder should submit the affidavit for warranty of one year in non-judicial stamp paper of Rs. 100/-.

16. SPECIAL CONDITONS

a) During working at site, some restrictions may be imposed by Engineer-in-Charge/Security staff regarding safety and securities. The Firm/Supplier/dealer/ contractor shall bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.

b) No compensation shall be payable to the contractor for any damage caused by rains Lightening, wind, storm, floods Tornado, fire ,earth quakes or other natural calamities during the execution of work. The Firm/Supplier/dealer/contractor shall make good all such damages at his own cost and no claim on this account will be entertained.

c) The Schedule of Quantities, which is mentioned in the Financial Bid, however, is not guaranteed and is merely given as a rough guide and if the work costs more or less, quotationer will have no claim on that account.

d) **Forfeiture of EMD:** If the Firm/Dealer/Supplier/Contractor fails to proceed with the work within the stipulated time as specified in the work order, WBIDFC shall forfeit the earnest money deposited by him along with the quotation.

e) The Party has to fix/paste the **synthetic coat over hard concrete surface for play area including installation of other peripherals** in such a manner that the item is sustainable/durable in all weather conditions. The fixing of the **synthetic coat over hard concrete surface for play area** should be rugged enough to work, withstanding wind, rainfall, hailstorm, fire and other inclement weather conditions.

f) The work has to be carried out in neat and tidy manner to the satisfaction of the Engineer in charge and all care has to be taken to ensure that no part of the premises gets damaged during execution of works. Materials used for carrying out the work shall be of standard quality. Work has to be completed in all respect within 30 days from the date of issue of work order to party.

g) If the party fails to undertake the job satisfactorily or violates any terms and conditions or not attending the work effectively, WBIDFC has every right to cancel the contract and forfeit the security deposit without assigning any reason whatsoever.

17. The supplier must submit valid up-to-date VAT & IT Clearance certificate along with the quotation.

18. W.B.I.D.F.C reserves the right to cancel the work order if the material supplied by the Firm/Dealer/supplier/Contractor and finishing of the work, fail to meet the specifications mentioned in the order.

19. W.B.I.D.F.C reserves the right to call the firms and to conduct negotiations, if necessary.

20. W.B.I.D.F.C reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract without assigning any reason and without incurring any liability to the participated quotationer.

21. W.B.I.D.F.C may cancel the order if it is found that the agency is black listed on previous occasions by any of the departments/ institutions/ local bodies etc of West Bengal.

22. The Firm/Dealer/Supplier/Contractor shall quote quality specifications of the Materials, unit price and taxes and other duties leviable , Including 1 year free maintenance of each play area with materials if any ,separately.

23. The period of warranty of services/replacement, if any, shall be indicated clearly.

24. The selected Firm/Dealer/Supplier/Contractor shall be required to supply the articles within 10 days of receipt of the Work order and failing of which the Work Order shall liable to be cancelled.

25. The **Financial Bid** of the prospective Quationer will be considered only if the **Technical Bid** of the Quationer found qualified by the competent authority of WBIDFC. The decision of competent authority, WBIDFC, will be final and absolute in this respect.

26. **No mobilization/secured advance** will be allowed. **No price preference** will be allowed to any category of bidder.

27. **Bids shall remain valid** for a period not less than **120 (One hundred twenty)** days after the dead line date for Financial Bid / Sealed Bid submission. Bid valid for a shorter period shall be rejected by the competent authority of WBIDFC. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

28. **Submission of Quotation:** The sealed quotation should be addressed to **“The Chief Consultant Engineer” West Bengal Infrastructure Development Finance Corporation Ltd** , ‘Mangalam’ Building,1st floor,24, Hemanta Basu Sarani,Kolkata-700001 and should be sent through courier or may be dropped in the designated tender Box at the administrative Office of W.B.I.D.F.C on or before 09.06.2014 till 4:00 p.m.The Company will not be responsible for any delay in receipt/non-receipt of documents sent by post/couriers.

29. For any further query/clarifications on the matter of submission of quotation, you may please contact Sk.Habibul Islam, Sub Assistant Engineer (Mobile no.:9874675829).

30. If information furnished in the Tender Form is found incorrect, the quotation will be rejected/ cancelled forthwith, the Agency will be blacklisted for two years & the EMD/performance security submitted shall be forfeited.

31. Bids incomplete in any respect shall be summarily rejected.

32. WBIDFC reserves the right to terminate the contract in full or part at any point of time without assigning any reason whatsoever.

33. In case, there is a holiday on the specified day, the same time on the next working day will be considered.

34. Any kind of canvassing is strictly prohibited.

35. Quotationer has to put his signature with rubber stamp in all the pages of Tender notice.

36. Important information:-

Sl.No	Particulars	Date	Time
1	Starting date and time of Tender submission	26.05.2014	11 a.m. to 4.00 p.m.
2	Last date and time of Tender Submission	09.06.2014	Till 4.00 p.m.
3	Date and time of opening of Technical bids	09.06.2014.	5.00 p.m.
4	Date and time of opening of Financial bids	09.06.2014	After scrutiny of Technical bid

Sd/-
Chief Consultant Engineer, WBIDFC

UNDERTAKING

I/we _____, Proprietor/Partner/Director of
(Please strike out whichever is not applicable)M/s _____ hereby
affirm that I have read and fully understood the tender notice and have agreed and signed to
abide by all the terms and conditions laid thereon.

I/we _____, Proprietor/Partner/Director of
(Please strike out whichever is not applicable)M/s _____ further
declare that the information given in this Tender Form is true & correct to the best of my/our
knowledge & belief.

If the contract of the above said material is allotted to us ,I/we agree to complete the work within
stipulated period as mentioned in the terms and conditions. In case I fail to do so, the competent
authority of WBIDFC is authorized to forfeit my EMD and security deposit. I further declare that my
firm is not blacklisted.

Signature: _____

Name of the Bidder/s: _____

Designation: _____

Address: _____

Tel No. (Office): _____

Mobile No: _____

Email: _____

Company Seal

Dated

ANNEXURE - I

Notice Inviting Tender for fixing of Synthetic Coating over hard concrete surface for play area including installation of few sports peripherals

TECHNICAL BID

The following details/documents/certificates issued by the concerned Authorities in respect of the bidder are required to be submitted for qualifying in Technical Bid:-

Serial No.	Description	To be filled in by Party
01	Name of the Firm/Dealer/Supplier/Contractor/SSI Unit	
02.	Name of the Proprietor/Partner/ Director	
03	Address of the Office	
04	Phone No./FAX/ e-mail	
05	Contact Person(s) Phone No. /Mobile No.	
06	PAN/TIN number(attach a Photo Copy)	
07	Trade Liscence No.(Attach photocopy)	
08	VAT/CST/Service Tax Registration no (If applicable) number(attach a Photo Copy)	
09	Attach photocopies of ITR for the last two years	
10	Experience in the line(mention number of years)	
11	Credentials-Attach list of clients	
12	Earnest Money Details	
13	Demand Draff No. and date	
14	Bank Name	
15	Amount	

**Signature of the Quotationer
With Address & Company Seal**

Annexure - II

Notice Inviting Tender for fixing of Synthetic Coating over hard concrete surface for play area including installation of few sports peripherals

FINANCIAL BID

Sealed quotation is hereby invited by the reputed firm for execution of synthetic coating on hard concrete surface with "RECEATING COATING "LATEX -DARK GREEN" IN 2 layers, as per following play area at Sankalpa Housing Project Site II & III

Sl.No	Site	Particulars	Colour of Synthetic Coating	Concrete surface area in sq.mt	Rate/Per sq.mt	Taxes
1	Site II	Basket Ball Play area	Dark Green	480		
2		Lawn Tennis Play area	Dark Green	480		
3		Children Play area	Blue	170		
4	Site III	Basket Ball Play area	Dark Green	480		
5		Children Play area	Blue	350		
6		For 2 nos basket ball Play area-set of 3.2 m basket ball poles with 200mm dia pipes and 25 mm thick acrylic sheet with rings , Basket Ball bracket with net including installation in all respect complete, including marking with white paint for the Court - proper as per standard guide line				
7		For Lawn Tennis Play area stand with net to be provided at Site II including marking with white paint for the Lawn Tennis Court.				

Quotationer should quote their rate including all payable taxes if any, including laying (In 2 layers coating) in all respect complete with erection of 2 nos Basket ball bracket with net & other fitting in Site II & III. Further. For basket ball -set of 3.2 m basket ball poles with 200mm dia pipes and 25 mm thick acrylic sheet with rings and net including installation in all respect complete, including marking with white paint for the Court -proper as per standard guide line.

Firm with adequate credential including experience in such works, should submit their rate including all taxes and transportation if any along with their past experience in similar works.

**Signature of the Quotationer
With Address & Company Seal**

