

E-Tender NIT No. 05/AO/WBIDFC Ltd. of 2016-17
[E-Tender ID: 2016_10FEL_95832_1]

Accounts Officer, WBIDFC Ltd. invites online e-tender for MAINTENANCE AND PROVIDING OF SECURITY GUARDS at Site I of Sankalpa Housing Project at Premises no. 34, Plot No. BB-1, MAR, Action Area I, New Town, Rajarhat, Kolkata – 700156 from the reliable, resourceful, bonafide and experienced firms / companies, as per Annexure A. Further details may be had from the website of WBIDFC, i.e. www.wbidfc.co.in. Intending Bidder may download the tender documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC). The last date and time for submission of the bid through on-line is 05.01.2017 upto 16:00 hrs.

Dated 23.12.2016

Sd/-
Tender Inviting Authority
WBIDFC Ltd.



West Bengal Infrastructure Development Finance Corporation Ltd.
Admn. Office: Mangalam Building, Block A, 1st floor, 24, Hemanta Basu Sarani, Kolkata-
700001
(Formerly Old Court House Street)
Regd. Office: 36A, Hemanta Basu Sarani, Kolkata - 700001
CIN: U74040WB1997SGC084422

Notice Inviting e-tender No: e-TENDER NIT No. 05/AO/WBIDFC Ltd. of 2016-17
For MAINTENANCE AND PROVIDING OF SECURITY GUARDS at SANKALPA SITE I of
SANKALPA HOUSING PROJECT.

Dated:23.12.2016

1. Invitation:- The Accounts Officer, WBIDFC invites online e-tender for MAINTENANCE AND PROVIDING OF SECURITY GUARDS at SANKALPA SITE I of SANKALPA HOUSING PROJECT from reliable, resourceful, bona-fide and experienced Firms / Companies having experience in executing similar work (as mentioned in Annexure - II) in Government/Government Undertaking/Autonomous Bodies / Statutory Bodies and Local Bodies of value not less than 40% of the monthly quoted amount in a single contract during last 3 (three) financial years from the date of issue of this NIT.

2. Intending bidder may down load the tender documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

Last date & time for online submission of bid is 05.01.2017 upto 16.00 hours.

Further details may be had from the detailed NIT at the office of the undersigned, as mentioned above or from the WBIDFC web site: www.wbidfc.co.in.

General Terms & Conditions

3. The Bids will be evaluated on the basis of price quoted by the Vendors fulfilling the eligibility criteria and the eligible Vendor quoting L-1 price may be awarded with the job, subject to compliance with other applicable terms & conditions.

4. Submission of Tender:- a) Technical Bid (Part - I) vide Annexure - I and Financial Bid (Part - II) vide Annexure - II both will have to be submitted online concurrently after duly signed and sealed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be recorded as per service clock; b) The financial Bid of the prospective bidders will be opened only if the bidders qualify in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all challenge against such decision will not be entertained.



5. Time Schedule and Important information for Downloading, Uploading and Opening of Tender Documents:-

No	Item	Details
5.1	Name of the Work	MAINTENANCE AND PROVIDING OF SECURITY GUARDS at SANKALPA SITE I of SANKALPA HOUSING PROJECT.
5.2	Name & Address of the tender Inviting authority	Accounts Officer, WBIDFC Ltd., Mangalam Building, Block-A, 1st Floor, 24, Hemanta Basu Sarani Kolkata - 700 001.
5.3	Name & Address of the Tender Accepting Authority	Same as above.
5.4	Firm(s)/Contractor(s) eligible to submit tender	Shall have to satisfy the stipulations stated in this NIT and also in Clause - 1 of this NIT.
5.5	Earnest Money Deposit	Rs. 20,000.00 [Pl. ref. to Clause 6(e) below]
5.6	Issuance of Work Order	Will be issued within a period of 30 days from the date of opening of Financial Bid.
5.7	Duration of Service	The work will remain valid for a period of 12 (Twelve) months from the date of work order and further renewal of the work will be the absolute discretion of WBIDFC Ltd. However, both the parties shall have the right to discontinue the assignment after giving one month's notice to the other party.
5.8	Validity of Price	Offered price will be valid for a period of 60 days from the date of opening of Financial Bid for issuance of work order
5.9	Location of job	Site-I of Sankalpa Housing Project at New Town, Rajarhat, Kolkata [Plot no. BB/1, MAR]
5.10	Price per copy of the complete set of tender documents for formal agreement (including printed tender form) to be submitted by the vendor awarded the work.	Nil.
5.11	Submission of Hard Copy Bid documents	The original Bid Documents shall have to be submitted by the Selected Bidder duly signed and sealed on all pages of the document. Also, Annexure I & II along with its enclosures are to be uploaded.
5.12	Date and time of uploading(Publishing) of N.I.T Documents(On-line)	23.12.2016
5.13	Documents download start date(On-line)	23.12.2016 at 16.00 hours
5.14	Last Date & Time for download Documents (On-line)	05.01.2017 up to 16:00 hours
5.15	Start date & time for submission of tender through on-line	23.12.2016 at 16:00 hours
5.16	Last date & time limit for submission of tender through on-line	05.01.2017 up to 16:00 hours
5.17	Scheduled date & time for opening of Technical Bid (Part I)	06.01.2017 at 11.00 hours
5.18	Scheduled date & time for opening Financial Bid (Part II)	To be notified later on

6. Eligibility Criteria of the bidders:

a) The bidders should possess the credential of execution of similar nature of work in Government / Government under taking / Autonomous Bodies / Statutory bodies and local bodies of monthly value not less than 40% of the monthly quoted amount in a single contract during the last three financial years;

b) Scan copies of following documents shall have to be uploaded by each bidder at the time of online submission of Bids duly signed digitally at desired location in the website <https://wbtenders.gov.in>

- (i) PAN card,
- (ii) Profession Tax Enrolment and Registration Certificate,
- (iii) PF and ESI Registration Certificate,
- (iv) Income Tax Return for last three Financial Years,
- (v) Audited Balance Sheet and Profit & Loss Account for last three financial years i.e. 2013-14 to 2015-16,
- (vi) VAT and VAT Clearance certificate,
- (vii) Proof of credentials along with Work orders issued to the bidder on such work,
- (viii) Payment certificate issued to the bidder for the aforesaid works,
- (ix) Partnership Deed (in case of a firm)/Certificate of Registration (in case of a Company),
- (x) Trade license of the firm / company.
- (xi) Service Tax Registration No.

c) Scanned Copy of One affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty, damages, debarment etc. (if any) faced by the bidder during the last three financial years.

d) In case of any litigation or in the event of any default arising during the execution / contract period of the agreement, the lead partner of the firm or the Managing Director of the Company will remain fully responsible.

e) **Earnest Money.** The bidder shall have to deposit the Earnest Money electronically online by using his / her net banking enabled bank account, maintained at any bank. The intending bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the beneficiary name and account no., amount, beneficiary bank name, IFSC Code by mentioning the e-Tender Reference No. All intending Bidders have to deposit Earnest Money Deposit (EMD) for Rs. 20,000/- (Rupees twenty thousand only).

Submission of EMD should be made in favour of West Bengal Infrastructure Development Finance Corporation Limited, only through NEFT / Net Banking to Account of West Bengal Infrastructure Development Finance Corporation Limited, with Punjab National Bank, Brabourne Road Branch on or before 14.00 hrs of 05.01.2017. EMD in the form of DD / PO shall not be accepted. Bidders should take utmost care to ensure that the EMD and intimation are made correctly. EMD deposited elsewhere will not be considered for participation in this e-tender. No interest will be payable on the EMD. EMD of the unsuccessful bidders would be returned by WBIDFC Ltd. after a fortnight from the completion of bidding process i.e. awarding to the selected bidder.

There is no Exemption for EMD for the above mentioned Tender. Bidders please note the same.



