

WEST BENGAL INFRASTRUCTURE DEVELOPMENT FINANCE CORPORATION LTD
(Wholly owned by Govt of West Bengal)

Date— 15/09/2014

QUOTATION CALL NOTICE FOR SUPPLY AND INSTALLATION OF LED SIGN BOARD AT THE CLUB HOUSE OF SANKALPA SITE –II&III

Sealed Quotations are hereby invited from Registered companies/ Firms / Suppliers / Dealers /Contractors/S.S.I. Unit having latest Income Tax and Sale Tax clearance and interested in supply and installation of the LED sign Board at the premises of Club House of Sankalpa Housing Projects (**Site II, Premises no.- 36MAR,Plot no. BF 1 to 3**) & (**Site III premises no- 23 MAR, Plot no.CA/12 to17**), New Town, Kolkata as per the terms and conditions mentioned below. The sealed quotation shall reach the Registered Office of West Bengal Infrastructure Development Finance Corporation Ltd. on or before 29.09.2014 till 4:00 p.m.

Terms and Conditions:

Sealed quotations are invited by the undersigned in two bid system i.e. **Technical Bid** and **Financial Bid** on the following terms & conditions from the Manufacturer, Authorized Distributor/Dealer or Firm/Company/ Supplier / Dealer /Contractor/S.S.I. Unit dealing in the trade for supply and installation of LED Sign Board for the use in Sankalpa Site II & Site III Club House.

Interested Participants are advised to quote their rate after careful study of technical specifications and the following terms and conditions:-

1. Separate envelope should be used (one) for **TECHNICAL BID** and another for **FINANCIAL BID**. The word "**TECHNICAL BID** or **FINANCIAL BID** for the supply and installation of LED Sign Board at the premises of club house of Sankalpa Site II&III shall be prominently marked on the top of envelopes respectively and both these sealed envelopes (Technical Bid and Financial Bid) should further be put in a bigger envelope duly sealed and super scribed properly as "Quotation for supply and installation of the **LED Sign Board** at the premises of club House of **Sankalpa Housing Project (Site II&III) , Newtown, Kolkata**" before putting in the designated tender Box.
2. The Quotation should reach this office by **4:00 p.m. on 29.09.2014** as per quotation notice.
3. The Technical Bids will be opened first in the Administrative Office of WBIDFC, 'Mangalam' Building, 1st Floor, 24 Hemanta Basu Sarani, Kolkata-700001 and the Financial Bids of the eligible bidders will be opened only after scrutiny of the Technical Bids.
4. Only authorized representatives will be allowed to attend the Quotation opening ceremony. They should also bring letter-head of the Firm/Company with an undertaking that any decision/negotiation taken by them would be accepted by Firm/Company.
5. Application for Quotation must be made in the format prescribed by the company, which should be downloaded from the website of WBIDFC Ltd i.e <http://www.wbidfc.co.in> > **Tenders & News > Tenders**. This should be printed in Company Letter Head. Applications in any other format are liable for rejection. Any additional information you wish to provide, may be attached.

6. Quotation received after the due date & time is liable to be rejected. Quotation by FAX/ e-mail will not be entertained.

7. **Payment terms:** Thirty percent (30%) of the value of work order will be paid after satisfactory mobilization of all the materials at site of works and on certification of Engineer – in-charge of WBIDFC about the starting of work. Sixty percent (60%) of the value of the work order will be paid within 30 days on getting satisfactory report from the Engineer –in-charge of the W.B.I.D.F.C about successful completion of supply and installation of LED sign Board at the premises of Club House of Sankalpa Site II &III . Balance Ten percent (10%) will be kept as a security deposit which will be deducted from bill and would be refunded (**interest not applicable**) on the successful and satisfactory completion of defect liability period of one (1) year. All payments will be released based on separate invoices submitted to the W.B.I.D.F.C, by the supplier and after making statutory deductions.

8. All quoted rate shall include the cost of material, transportations , labour charges ,all taxes such as Sales tax, Excise Duty, Labour Cess and Work Contract Tax etc and other duties as leviable. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.

9. Before quoting the rates the Interested Participants must visit the site and access the condition of work including risk factor etc.

10 The Company/ Firm/ Dealer/Supplier/Contractor will have to handover the premises to WBIDFC in neat and clean condition and remove all debris and all other material and rubbish from site at his own cost.

11. The electrical equipments/fixtures should be of ISI marked as specified in Tender/Quotation or as approved by Engineer in charge.

12. SPECIAL CLAUSES: NO ESCLATION FOR LABOUR & MATERIAL will be accepted. During the entire course of **constructions** i.e from the commencement of the work to handing over the complete job to the Engineer- in- charge, no escalation will be paid to the contractor for increase in the cost of material and labour.

13. The defect liability period for the work is one (1) year. During this period if any defect occurs it will be rectified by the contractor at free of cost. The successful bidder should submit the affidavit for warranty of one year in non-judicial stamp paper of Rs. 100/-.

14 SPECIAL CONDITONS

a) During working at Site, some restrictions may be imposed by Engineer-in-Charge/Security staff regarding safety and securities. The Company/ Firm/Supplier/Dealer/ Contractor shall bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.

b)No compensation shall be payable to the contractor for any damage caused by rain, lightening, wind, storm, flood, tornado, fire ,earth quake or other natural calamities during the execution of work. The Company/Firm/Supplier/Dealer/Contractor shall make good all such damages at his own cost and no claim on this account will be entertained.

c) The Vendor has to supply and install the LED Sign Board in such a manner, that the items are sustainable/durable in all weather conditions.

d) The work has to be carried out in neat and tidy manner to the satisfaction of the Engineer-in-charge and due care has to be taken to ensure that no single part of the premises gets damaged during execution of works. Materials used for carrying out the work shall be of standard quality. Work has to be completed in all respect within 45 days from the date of issue of work order to vendor.

e) If the vendor fails to undertake the job satisfactorily or violates any terms and conditions or not attending to the work effectively, WBIDFC has every right to cancel the contract and forfeit the security deposit without assigning any reason whatsoever.

15. The supplier must submit latest VAT & IT Clearance Certificate along with the Quotation.

16. W.B.I.D.F.C reserves the right to cancel the work order if the Company/Firm/Dealer/supplier/Contractor fails to meet the specifications mentioned in the work order.

17. W.B.I.D.F.C reserves the right to call the firm and to conduct negotiations, if necessary.

18. W.B.I.D.F.C reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract without assigning any reason and without incurring any liability to the participated Quotationer.

19. W.B.I.D.F.C may cancel the order if it is found that the agency is black listed on previous occasions by any of the departments/ institutions/ local bodies etc of West Bengal.

20. The Company/Firm/Dealer/Supplier/Contractor shall quote quality specifications of the materials, unit price and taxes and other duties leviable, Including one (1) year free maintenance of each Sign Board with accessories.

21. The period of warranty of services/replacement, if any, shall be indicated clearly.

22. The selected Company/Firm/Dealer/Supplier/Contractor shall be required to supply the articles within Ten (10) days of receipt of the work order and failing which the Work order is liable to be cancelled.

23. The **Financial Bid** of the prospective Quationer will be considered only if the **Technical Bid** of the Quationer found qualified by the competent authority of WBIDFC. The decision of competent authority of WBIDFC, will be final and absolute in this respect.

24. **No mobilization/secured advance** will be allowed. **No price preference** will be allowed to any category of Bidder.

25. **Bids shall remain valid** for a period not less than **120 (One hundred twenty)** days after the deadline date for Financial Bid / Sealed Bid submission. Bid valid for a shorter period shall be rejected by the competent authority of WBIDFC.

26. **Submission of Quotation:** The sealed Quotation should be addressed to **"The Chief Consultant Engineer(Civil)", West Bengal Infrastructure Development Finance Corporation Ltd, 'Mangalam' Building,1st Floor,24, Hemanta Basu Sarani,Kolkata-700001** and should be sent through courier or may be dropped in the designated Tender Box at the Administrative Office of

W.B.I.D.F.C on or before 29.9.2014 till 4:00 p.m. The Company will not be responsible for any delay in receipt/non-receipt of documents sent by post/couriers.

27. For any further query/clarifications on the matter of submission of quotation, you may please contact Shri. Tanumoy Sengupta, Sub Assistant Engineer (Mobile no.: 9836259191)

28. If information furnished in the Tender Form is found to be incorrect, the Quotation will be rejected/ cancelled forthwith and the Agency will be blacklisted for two years.

29. Incomplete bids in any respect shall be summarily rejected.

30. WBIDFC reserves the right to terminate the contract in full or part, at any point of time without assigning any reason whatsoever.

31. Next working day and same time will be applicable if there is a holiday.

32. Any kind of canvassing is strictly prohibited

33. Quotationer has to put his signature with rubber stamp in all the pages of Tender notice.

34. **Important information:-**

Sl. No	Particulars	Date	Time
1	Starting date and time of Tender submission	15.09.2014	10.A.M
2	Last date and time of Tender Submission	29.09.2014	Till 4.00 P.M
3	Date and time of opening of Technical bids	29.09.2014	4.30 P.M
4	Date and time of opening of Financial bids	29.09.2014	After scrutiny of Technical bid

Sd/-

Chief Consultant Engineer (Civil)

UNDERTAKING

I/We _____, Proprietor/Partner/Director of (Please strike out whichever is not applicable)M/s _____ hereby affirm that I have read and fully understood the Tender notice and have agreed and signed to abide by all the terms and conditions laid thereon.

I/We _____, Proprietor/Partner/Director of (Please strike out whichever is not applicable)M/s _____ further declare that the informations given in this Tender Form is true & correct to the best of my/our knowledge & belief.

If the contract of the above said material is allotted to us, I/We agree to complete the work within stipulated period as mentioned in the terms and conditions. In case I/We fail to do so, the competent authority of WBIDFC is authorized to forfeit my/our security deposit. I/We further declare that my/our firm is not blacklisted.

Signature: _____

Name of the Bidder/s: _____

Designation: _____

Address: _____

Tel No. (Office): _____

Mobile No: _____

Email: _____

Company Seal

Dated

ANNEXURE-I

Notice inviting Tender for supply and installation of LED Sign Board at Sankalpa Site II & III Club House

TECHNICAL BID

The following details/documents/certificates issued by the concerned authorities in respect of the Bidder are required to be submitted for qualifying in Technical Bid:-

Serial No.	Description	To be filled in by Party
01	Name of the Company/Firm/Dealer/Supplier/Contractor/SSI Unit	
02.	Name of the Proprietor/Partner/ Director	
03	Address of the Office	
04	Phone No./FAX/e-mail/website address	
05	Contact Person(s) Phone No. /Mobile No.	
06	PAN/TAN number(attach signed Photo copy)	
07	Trade License No.(Attach photocopy)	
08	VAT/CST/Service Tax Registration no (as applicable) number(attach Photo copy)	
09	Attach photocopies of ITR for the last two years	
10	Experience in installation (mention number of years) during last three (3) years. (Specifying the no of cases of installation & amount involved)	
11	Credentials – (Attach list of clients) value of similar type of works during last three (3) years with supporting document from previous client should be attached & value will be at least 50% of the quoted amount.	
12	Completion certificate from the clients (at least from last client)	

Signature of the Quotationer
With Address & Company Seal

ANNEXURE-II

Notice inviting Tender for supply and installation of LED Sign Board at Sankalpa Site II & III Club House

FINANCIAL BID

Sl no	Item description	Unit. Qty	per unit rate (Rs)	Amount INR (Rs)	Vat/Service tax (Rs)	Total amount (Rs)
01	Supply ,fixing & installation (10'x5'size) with accessories& civil ,structure work for LED Sign Board display matter of (SANKALPA with leaf symbol & including one(1) year free maintenance with materials (See Annexure III&IV)	02 Nos				

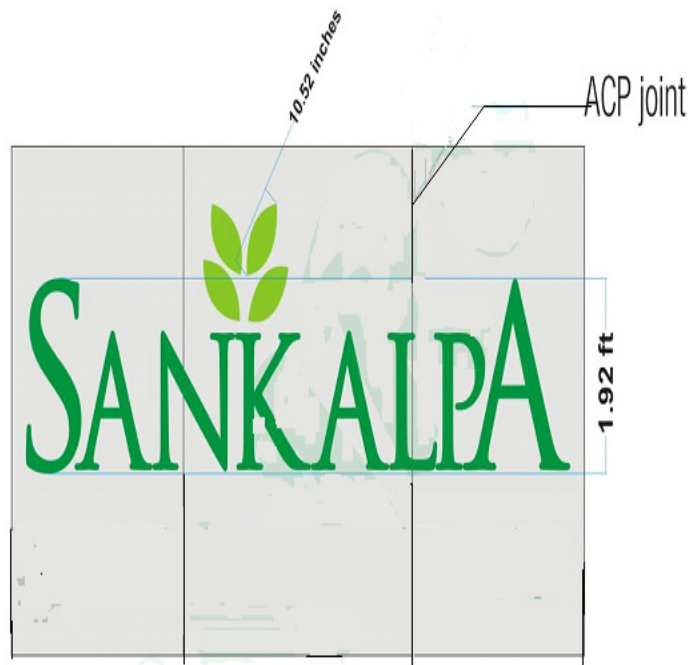
Signature of the Quotationer
With Address & Company Seal


SUB - **Specification for LED Signage of SANKALPA Site II&III, Club House**

HIGH QUALITY of LED Signage Board size – (10'x5')

SI NO	DESCRIPTION OF MATERIAL	QUANTITY	REMARKS
01	<p>Supply and fixing of Led sign Board display matter of “(SANKALPA”with leaf) symbol (see annexure IV)</p> <p><u>Technical Specification:-</u></p> <p>White ACP box with new logo area box depth 75 mm with ms structure & paint. ACP 3 mm thickness. Exterior type. 10 X 5 ft with iron bracket for wall mounts. Acp router cutting for led installation</p> <p>LETTER - 1.5 inch depth, Front & side 4 mm acrylic with Approve Avery vinyl, base powder coated 22 Gauge Gl. All letter shield by epoxy. Acrylic optical clarity more than 82%, optical reflective index – 1.49,</p> <p>LED – LED SIGN Module 1.2 Watt, 100 Lumen O/P, IP 67 Protection UL, CE Certificate with one (1) year free replacement warranty.</p> <p>Power supply – 12 V DC OUT PUT 60 watt power adopter. Protection from Overvoltage, Spikes and voltage fluctuations, with one (1) year free replacement warranty.</p> <p>Cable: - PVC insulated copper cable 3/3.5 core 6/4 sqmm. With PVC Rigid Conduit 25/32 mm dia</p> <p>L.T. Wires: - 6/4 sq mm cu pvc Flexible wires FRLS type with flexible pipe wiring.</p> <p>M.C.B – 32/ 20 AMP DP MCB with MCB Enclosure. If applicable 4 Pole MCB will be used including MCB Enclosure.</p> <p>Auto on/off Timer:- Electronics Timer with contactor.</p> <p>Fixing of sign Board: - M.S. Angle made out of structure with concrete foundation. M.S. section size (50 x50x5) mm (40 X 40 X 5) mm, 25 X 5 mm as per your structure design</p>	02 Nos	<p>SANKALPA</p> <p><u>SITE- II</u></p> <p>CLUB – 01 NO</p> <p>SANKALPA</p> <p><u>SITE-III</u></p> <p>CLUB- 01 NO</p>

Signage Size : Length 10 ft x Height 5 ft



Artwork & Letter Dimension of LED Signage for	
Quantity : 2 nos.	
Client - WBIDFC	
Site - New Town	
Size in Feet & inch : (Height x Width)	